



BRIMFIELD AND LITTLE HEREFORD BOWLING CLUB

www.brimfieldandlittleherefordbc.co.uk

CHAIR: Mrs Jennifer Cole

MINUTES of EXTRAORDINARY GENERAL MEETING 2020

4pm on Monday 23rd November 2020 via Zoom

1. ATTENDANCE and APOLOGIES

Due to Covid-19 regulations attendance was limited to attendance via Zoom. It was agreed, via email prior to the meeting, that any members not attending support the proposal.

Attended: Jennie Cole, Barbara Griffiths, Josie Jordan, Carol & Richard Powell, Rosie & Clive Sheridan, Helen Skinner, Karen & Alec Tandler,

Apologies were received from Lynne Allen, Eileen Powell, Craig Webb

2. PROPOSED CHANGES TO THE CONSTITUTION

The Committee propose the following amendments to the Constitution to:

- a) More accurately reflect the purpose and objectives of the Club, particularly its 'not for profit' and voluntary elements, and
- b) Comply with recent Bowls England guidance.

The revised Constitution was shared with members at the time of notification of the EGM and displayed in the Snug 28 days in advance of the EGM.

The proposed changes/additions are shown below in red.

Proposed: A TANDLER Seconded: C SHERIDAN

VOTE CARRIED - 100% in favour

1. Name

*The organisation shall be called the **BRIMFIELD AND LITTLE HEREFORD BOWLING CLUB**.*

2. Purpose

The Club will be a not for profit voluntary organisation run by a Committee, as described in 5 below, for the benefit of the sport of flat green bowls in the community.

Any money obtained by the Club shall be used only for the Club. Any bank accounts opened for the Club shall be in the name of the Club. Any cheques issued shall be signed by the Treasurer and one other nominated official.

The Club shall be affiliated to Bowls England and Bowls Herefordshire and shall adopt and conform to current Bowls England Rules and Regulations and the current Laws of the Sport of Bowls.

3. Objectives

The objectives of the Bowling Club are to provide adequate facilities for, and to promote participation in, the amateur sport of outdoor flat green bowls,

as played under the rules of Bowls England, for anyone interested in the sport regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

4. Membership

Membership of the Club shall be open to application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. Anyone interested in the sport of outdoor flat green bowls, on applying for membership, shall be proposed, and seconded, by a member and shall submit a membership application form and the relevant subscription fee.

All questions of eligibility to join the Club shall be determined by the Executive Committee.

The Subscriptions of individual members due by end February each year shall be recommended by the Executive Committee for approval at an Annual General Meeting (AGM).

There shall be the following categories of membership with power to vote at all relevant meetings of the Club as indicated hereunder.

- A FULL MEMBER – being a person who, at the date of election, shall have attained the age of eighteen years shall have one vote.*
- A JUNIOR MEMBER – being a person who, at the date of election, is under the age of eighteen shall have no vote. Such a member shall be one who at the commencement of the subscription year joins the Club other than as a full member or a family member.*
- AN HONORARY/LIFE MEMBER – who shall not have voting powers.*
- A SOCIAL MEMBER – who shall have no vote.*

The Club Committee may refuse membership or remove it, only for good cause such as conduct likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.

If consideration of removal of membership is as a result of a disciplinary issue, the procedure to be adopted shall be that as set out in 6 of this Constitution.

5. Executive Committee

The business of the Bowling Club shall be carried on by the Executive Committee which shall be formed as follows:

- (a) 10 Officers: - Chairman, Vice-Chairman, Secretary, Treasurer, Club Captain, Vice-Captain, Fixture Secretary, Subscriptions Secretary, Men's County Representative, Ladies' County Representative.*
- (b) Up to 6 additional members elected at the AGM plus the non-elected Groundsman.*
- (c) The Committee may co-opt persons for any specific purpose.*

The Executive Committee shall have sole responsibility for making and determining the Rules of the Club. The Executive Committee shall manage the affairs of the Club according to the Rules and shall ensure that the property and funds of the Club will not be used for the direct or indirect private benefit of Members other than as reasonably allowed by the Rules. No surpluses or assets will be distributed to members or third parties and all surplus income or profits will be re-invested in the Club.

The Executive Committee shall have powers to apply and act upon and enforce the Rules of the Club and shall have jurisdiction over all matters affecting the Club including any not provided for by the Rules.

Meetings of the Executive Committee shall be held once every month. The attendance of 6 members as defined in (a) and (b) above shall comprise a quorum. In the event of a tied vote, the Chairman shall have a casting vote.

6. Discipline

Procedures shall be as detailed in Bowls England Regulation 9. (See Bowls England Website for full Regulation)

7. General Meeting

A General Meeting shall be held annually in the month of October for the following purposes:

- 1) Election of Club President*
- 2) Election of Officers and committee members – as in 5 above.*
- 3) Presentation of Accounts.*
- 4) The Accounts of the Club shall be audited annually, and copies of the Balance Sheet made available to all Members.*
- 5) Approval of the Annual Subscription.*

Retiring Officers and the Executive Committee shall remain in office until the close of the meeting. Any person may attend the AGM but only Members may vote, propose and be elected to the Committee. Other matters may be discussed but not voted upon unless due notice of not less than 28 days has been given in writing to the Secretary.

8. Extraordinary General Meeting

Extraordinary General Meetings may be convened at the discretion of the Executive Committee or on the requisition of not less than one fifth of the total membership of the Club, such requisition to state the business proposed to be transacted.

Any requisition by members of the Club for an Extraordinary General Meeting shall be addressed to the Secretary of the Club and an Extraordinary General Meeting shall be called no more than 28 days nor less than 14 days after such requisition has been made.

9. Alterations

No alterations shall be made to the Constitution except upon resolution of the Club at a General Meeting. Notice of any proposed alteration must reach the Secretary not less than 14 days prior to the date of the General Meeting.

10. Conduct of meetings

The Executive Committee shall be responsible for making rules for the conduct of its own business and that of the General Meeting.

11. Dissolution

If, at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Club Secretary shall immediately convene a Special General Meeting to be held not less than one month thereafter to discuss and vote on the resolution.

The Club shall be dissolved on the passing of a resolution to that effect at a General Meeting of the Club after due notice by at least two thirds of those present and voting.

Such a meeting shall appoint a Committee to wind up the affairs of the Club and shall give general directions as to the disposal of asset.

If upon the dissolution of the Club, after the satisfaction of all its debts and liabilities, any property whatsoever shall not be paid to or distributed amongst the members; but the net assets remaining shall be given to one or more of the following, having objectives similar to the objects of this Club:

(a) to another Club with similar sports purposes which is a charity and/or

(b) to another Club with similar sports purposes which is a registered CASC and/or

(c) to Bowls England for use by them in related community sports.

and which shall prohibit the distribution of its income and property among its members.

Jennie thanked everyone for attending the EGM and closed the meeting at 16.03